



## LEE PUBLIC LIBRARY BOARD OF TRUSTEES' MEETING

**DATE: April 10, 2013**

**TIME: 5:00 PM**

**LOCATION: SAFETY COMPLEX**

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Present: Trustees Annie Gasowski, Peg Dolan, Bruce Larson, Cynthia Giguere- Unrein and Katrinka Pellecchia; Library Director Sharon Taylor; Select Board Carole Dennis and Dave Cedarholm; Town Administrator Julie Glover

Minutes of March 13, 2013 Meeting accepted as amended.

Treasurer's report accepted. There is \$ 8775.71 in the operating budget, \$3358.66 in the non-lapsing account and \$ 5757.62 in the CD. Effective April 2013 revenue will be credited to the non-lapsing account.

Minutes of this meeting with Select Board (see attached document)

Library Director's Report (see attached document)

### **OLD BUSINESS:**

- Technology Plan: Bruce recommended that a volunteer be sought for the technology plan committee. Bruce reported that the plan needs to be revised and updated by disposing of old tapes etc and preparing for future technology needs.
- NHLTA; Katrinka and Peg attended the regional meeting held at the Barrington Library. An Epsom trustee was quite informative on fund raising for their new library.
- May 20, 2013 Trustees Conference: Trustees who plan to attend must have their application in to Sharon by May 6.

### **NEW BUSINESS:**

- Letter from the Joint Loss Committee: The Joint Loss Committee informed the library director that items needed to be removed from the cellar of the library Sharon will prepare an inventory of items for the next trustees' meeting where a decision will be made as to removal of the items.
- The trustees approved three vacation days for the library director. (May 10, 13 and 17)

### **OTHER:**

- The Friends agreed to fund the Barbershop Quartet Performance (May 15 at 7:00 PM at the library) and an admission's pass that admits four at a reduced rate to the Children's Museum of NH.



**PUBLIC SESSION:**

The trustees went into public session to accept a donation of \$ 150 to the Lee Library from Diane Zaidlicz. The money will go into the operating account. Another donation was made to the LPLCC Foundation but needs to be corrected. Sharon will contact the donor.

Meeting adjourned at 6:35 PM. Next regular trustees' meeting May 8.



Director's Report  
April 10, 2013

The Public Library Association Spring Symposium I attended March 20 was excellent. I learned much from the following sessions: Working Effectively with City and County Officials, a Novel Approach to Giving Bad News, Edge Technology Benchmarks, Marketing Trends and Innovations for Libraries, Developing Web Content Strategy for Libraries and Designing a 21st Century Roadmap for the Future of Public Libraries. We appear to be moving in the right direction in many areas, including the spaces we hope to have in the new building. According to the speaker for 21<sup>st</sup> Century libraries, Garry Golden (an academically trained Futurist who consults on issues shaping society and business in the 21st century), the next era for the library will be the era of the learner. Open spaces for collaboration, creating and discovering will need to be present in new libraries.

All staff attended the workshop presented by state librarian, Bobbi Slossar, on Wednesday, March 27. Bobbi brought many Ereaders, and we shared a variety of Apple devices. The biggest take away was Librarian Survival Guide to eBook Readers for the New Hampshire Downloadable Books Service which will help us quickly help patrons new to the service.

Community outreach included Children's Services librarian Scottie Robinson taking Story time to Live and Learn Early Learning Center. We also had cub scouts visit here. I did a little introduction on what is available at the library and parents chimed in with even more of what they can get at the library!

Plans are now underway for Summer Reading Program for children, teens, adults.

<i>Circulation</i>	<b>February 2013</b>	<b>March 2013</b>
<b>Atrium</b>	<b>3132</b>	<b>2978</b>
<b>Downloadable Books</b>	46 Adobe E-Pub, 61-Kindle, 47 MP3 Audio, 99 WMA, 5 OD Read, 3 Open E-Pub, 2 Adobe PDF, Total 263	49 Adobe-E-Pub, 72 Kindle, 82 MP3 Audio, 71 WMA 2 OD Read, 1 Open E-Pub, Total 277
<b>Museum Passes</b>	<b>24</b>	<b>22</b>
<b>ILLs borrowed</b>	<b>110</b>	<b>124</b>
<b>Tents</b>	<b>0</b>	<b>0</b>
<b>Tables</b>	<b>0</b>	<b>0</b>
<b>Chairs</b>	<b>0</b>	<b>0</b>
<b>Meeting Room usage</b>	<b>22</b>	<b>27</b>
<b><i>Online Resources</i></b>		



<b>Ancestry Library</b>	<b>7</b>	<b>0</b>
<b>Ebscohost</b>	<b>7</b>	<b>12</b>
<b><i>Tech Access</i></b>		
<b>Public Access</b>	<b>99</b>	<b>135</b>
<b>Wireless</b>	<b>39</b>	<b>76</b>
<b><i>Visitor Count</i></b>	<b>1942</b>	<b>2233</b>
<b><i>Classes/Events</i></b>	<b>February 2013 # of Classes/Events/Attendance</b>	<b>March 2013 # of Classes/Events/Attendance</b>
<b>Adult</b>	<b>11/140</b>	<b>9/118</b>
<b>Youth</b>	<b>16/227</b>	<b>18/168</b>
<b>Community</b>	<b>2 school visits/ 39</b>	<b>1 Cub Scout visit/5</b>

Respectfully Submitted,

Sharon Taylor  
Director